

Advance Learning Privacy Policy

Last Updated: May 18, 2025

Advance Learning, a registered Australian business with an ABN, is committed to protecting your privacy and safeguarding your personal information. This Privacy Policy explains how we collect, use, store, and protect your data when you use our online platform for student enrolments and payments. If you have any questions, please contact us at contact@advancelearning.com.au or 0401297121.

1. What Information We Collect

We collect personal information to deliver educational services, process enrolments, and manage payments. This may include:

- **Parent/Guardian Information:** Name, email address, phone number, billing address.
- **Student Information:** Name, date of birth, course enrolments, academic progress (collected with parental consent).
- **Payment Information:** Credit card or bank account details (processed securely via third-party providers).
- **Usage Information:** Data about how you use our platform, such as pages visited or browser type, to improve our services.

2. How We Use Your Information

We use your information to:

- Process student enrolments and course payments.
- Communicate updates about courses, account details, or payment confirmations.
- Monitor and improve our platform through aggregated, non-identifiable data (e.g., average user age or site usage patterns).
- Comply with legal obligations, such as tax or education regulations.

3. How We Protect Your Data

We take your privacy seriously and implement robust measures to protect your data:

- **Encryption:** All data is encrypted during transmission and storage using industry-standard protocols.
- **Payment Security:** Payment details are processed by [Insert payment processor, e.g., Stripe], a PCI DSS-compliant provider, and are not stored on our servers.
- **Access Controls:** Only authorized personnel can access your data, and we use secure cloud servers with strict security protocols.
- **Children's Data:** Student information is handled with extra care and collected only with parental consent, in compliance with privacy laws.

4. Sharing Your Information

We may share your information with trusted third parties to deliver our services, including:

- **Payment Processors:** To securely process payments (e.g. Merchant Warrior).

These parties are bound by confidentiality agreements and comply with Australian privacy laws. We do not sell or share your data for marketing purposes without your explicit consent.

5. Cookies and Tracking

This site does NOT use "cookies". A cookie is a small piece of information stored on your computer that is sent to the site each time you request a page. Cookies are used to help deliver a more functional and intelligent site to you. No username, password or personal information is ever stored in a cookie

6. Data Retention

We retain personal information only for as long as necessary to provide our services and comply with legal requirements:

- **Financial Records:** Kept for 7 years to comply with Australian tax laws.
- **Student Records:** Retained as required by education regulations or until no longer needed for educational purposes.

You can request deletion of your data when it is no longer needed, subject to legal obligations.

7. Accessing and Updating Your Information

You can access or update your personal information by:

- Contacting us at contact@advancelearning.com.au or 0401297121.

We will respond to requests within 30 days, subject to legal restrictions. If you believe your information is inaccurate or outdated, please let us know, and we will correct it promptly.

8. Data Breaches

In the unlikely event of a data breach, we will:

- Notify affected users and the Office of the Australian Information Commissioner (OAIC) as required by the Notifiable Data Breaches scheme.
- Take immediate action to secure your data and mitigate harm.

9. Links to Other Websites

Our platform may include links to third-party websites (e.g., course providers or payment processors). We are not responsible for their privacy practices, so please review their policies before sharing information.

10. Contact Us

For questions or concerns about this Privacy Policy, please contact:

Advance Learning

3/57 Eric Street, Como, WA

Email: contact@advancelearning.com.au

Phone: 0401297121

11. Disputes

Any disputes arising from this Privacy Policy will be subject to the exclusive jurisdiction of the courts of Western Australia.

12. Disclaimer

Advance Learning strives to ensure the accuracy of information on our platform. However, we are not liable for losses arising from errors, misuse, or reliance on this information, to the extent permitted by Australian law.

We review this Privacy Policy regularly to ensure it remains compliant with privacy laws and reflects our practices. Any updates will be posted on our website, and we may notify you via email.